

CHESWICK GREEN PRIMARY SCHOOL

NEWSLETTER FEBRUARY 2014

'The very best for all, in all we do, all of the time'

RETIREMENT OF TWO STAFF

Mrs Childs has decided to retire at the end of this term after over twenty years on the staff of the school.

Although Mrs Childs has covered a range of classes this year she has seen many children very successfully through their final year at our school.

Mrs Ross has decided to retire from 30th April 2014. Mrs Ross has been on long term sick leave for several months. She has been PE co-ordinator and taken PE lessons throughout the school.

We are sorry to see both staff members leave our school and thank them both for all their hard work for our school. They will both be missed by our staff team.

If you would like to contribute towards a collection for either of these staff please send donations in a clearly labelled envelope through your child's class teacher.

ABSENCES

If your child is absent you should ring the school and leave a message **on the first day of absence** and follow this up with a letter on return to school.

Unexplained absences are unauthorised and regularly checked by Education Welfare.

No holidays will be authorised.

CONCERNS

If you have any concerns, worries or queries regarding your child please make an appointment through the school office to talk to your child's class teacher.

PRIVACY NOTICE

The school's new Privacy Notice is printed on the back of this newsletter for your information.

FUND RAISING EVENTS THIS TERM

Our first event will be on **Friday 7th March** when the children may pay a pound to wear their **own clothes** and a further pound to wear trainers for the day. (No extreme hairstyles or coloured hair)

The funds raised by each class will be matched by the school and be used for each class to set up class playtime equipment boxes for which they will be totally responsible.

The second event on **Friday 28th March** will be the long awaited **Coin Race**. All the money raised from this event will go towards the setting up of our new gardens particularly the vegetable patch.

Finally on the last day of term **Friday 11th April** for a pound the children may bring their **own toys** to play with on the playground during the mid-day break.

The money raised from this event will again go towards the playtime equipment boxes. This time for indoor play activities.

There will also be a cake sale organised by the Healthy Snack Shop team and another sponsored by the Lloyds Bank catering team.

We thank you for your continued support with all our fund raising activities.

This year we have decided not to ask for School Fund Contributions at the start of each school term but instead have smaller fund raising events such as those above.

SUPPORT FOR OUR GARDENS

If you have any compost, top soil, fencing etc that you no longer need or you are able to offer some time to help us look after our gardens please let the school office or Mrs Chana know.

DATES FOR THE DIARY

Monday 10th March

Parents Evening booking sheets on display

Tuesday 1st and Wednesday 2nd

April

Parents Evenings

Wednesday 9th April

Class photographs

Friday 11th April

End of term

Monday 28th April

In-service Day

Monday 26th May – Friday 30th May

Half – term holiday

Monday 2nd June

In- service Day

Monday 21st July

Last day of summer term

Please note our school will be open on this day.

PARENTPAY

Unfortunately I still find myself having to remind parents to please remember to **pay for all meals, school trips and child care in advance**. The system picks up debts immediately, shows them on the screen and automatically generates letters.

It should not be necessary for the staff in the school office to have to ring parents to remind them that they owe money for several school meals.

SAINSBURY'S VOUCHERS

The school is still collecting Sainsbury's Vouchers.

Privacy Notice



Cheswick Green Primary School

Privacy Notice - Data Protection Act 1998

We collect, use and store information about our pupils and may receive information about you from your previous school. This information helps us:

- support our pupils' teaching and learning;
- follow and report on our pupils' progress;
- provide the right care and support for our pupils; and
- understand how well our school is doing as a whole.

The information we keep includes contact details; assessment marks and results; attendance records; other information such as ethnic group or religion; special educational needs; and any relevant medical information.

We are required (under the Data Protection Act) to take care of all information and we take this responsibility seriously.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it. We are required by law to pass some of your information to the Local Authority (LA), and the Department for Education (DfE).

If you want to see a copy of the information we hold and share about you, then please contact the school.

If you want more information about how the LA stores and uses this data, please contact:

Education Information Management Services

Solihull Metropolitan Borough Council
Council House
Solihull
West Midlands
B91 9QU

Tel: 0121 704 8313
Email: eims@solihull.gov.uk

For more information about how the DfE stores and uses this data, you can visit the following website:

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

Please contact the DfE if you would like a printed copy of the information:

Public Communications Unit

Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Tel: 0870 000 2288
Email: www.education.gov.uk