

Ysgol Eglwys yng Nghymru Ffordun Forden C in W Primary School

SCHOOL PROSPECTUS 2018 – 2019



Headteacher – Mrs Catherine Fowler

Forden C in W Primary School
Forden
WELSHPOOL
Powys
SY21 8NE

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Dear Parents

Welcome to Forden Church in Wales Primary School.

Our school is a Church in Wales Voluntary Controlled School; this means that whilst the school has strong connections with the Church in Wales, it is controlled by the Local Authority. There has been a school here since 1847.

At Forden we strive to create a caring and happy environment in which children will feel encouraged to develop their full potential in whatever direction that lies, to become increasingly aware of their unique place within the world and to appreciate the joys and responsibilities that this awareness brings.

We have high expectations of the children in our care and this is reflected in the standards we achieve.

As parents, your partnership in the whole educational process is very highly valued. We will invite you in regularly to discuss your child and their progress. You are also welcome to make appointments to meet us whenever you may consider it necessary. If you feel you could contribute something towards the life of the school, either in terms of time or skills we would welcome such involvement.

If you require further information please do not hesitate to contact us.

This is your school. We hope that both you and your child will feel part of it.

Yours sincerely

Mrs Cath Fowler
Headteacher

If you are considering Forden as the school for your child and would like to look around and meet myself and the teachers, please phone the school and we will arrange a visit.

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GOVERNING BODY

Chair (Parent Governor)	<i>Mrs R Kershaw</i>	Foundation Governors (<i>ex-officio</i>)	<i>Mrs F Haine</i> <i>Rev A Smith</i>
Community Governors	<i>Mrs J Jones</i> <i>Ms V Richards</i>	Parent Governors	<i>Mrs H Williams</i> <i>Mrs J Mellor</i>
LEA Governors	<i>Cllr L Corfield</i> <i>Mrs C Evans</i>	Teacher Governor	<i>Mrs K Davies</i>
Headteacher	<i>Mrs C Fowler</i>		
Clerk to the Governors	<i>Mrs S Green</i> c/o Forden C in W Primary School		

SCHOOL STAFF

Teaching Staff

Headteacher	<i>Mrs C Fowler</i>		
KS2 Teachers	<i>Mrs C Fowler</i> <i>Mrs J Moseley</i> <i>Mrs F Haine (PT)</i>	Foundation Phase Teachers	<i>Mrs K Davies</i> <i>Mrs F Haine (PT)</i>

Teaching Assistants

KS2 (ALN)	<i>Mr J Marshall</i>	Foundation Phase	<i>Miss A Williamson (HLTA)</i> <i>Mrs V Inns</i> <i>Miss R Moseley</i>
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Additional Teaching Staff

Peripatetic Welsh Teacher *Mrs J Davies*

Peripatetic Music Teachers (available upon request):

Woodwind	<i>Mrs M Van-Hulzen</i>
Brass	<i>Mr P Pryce</i>
Drums	<i>Mr T Lawrence</i>
Piano	<i>Mrs R Osborne</i>

Support Staff

School Administrator	<i>Mrs R Osborne</i>		
Catering Assistant	<i>Mrs G Richards</i>	Breakfast Club Staff	<i>Mrs A Goodfellow</i> <i>Mrs R Stevens</i>
Mid-day Supervisors	<i>Mrs A Goodfellow</i> <i>Ms J Evans</i>	Cleaning staff	<i>Ms J Roberts</i>

MISSION STATEMENT

Our Mission is to provide an education, at the highest level, which will enable all children to fulfil their individual potential.

We will do this within a caring and happy setting, in which children are respected and can develop feelings of respect and responsibility towards others, and the environment.

We will seek to develop, within the children, an ethos sensitive to the needs of others, grounded in the Christian tradition of the school's foundation.

We will nurture links between school, home, parish and the wider community, and ensure that the school is regarded with the utmost pride.

Through the above, we aim to create our vision of a school educating -

Happy Children with Healthy Minds



OUR VISION

Our vision places an emphasis on nurturing the whole child. To this end we have identified the qualities that we endeavour to develop. Everything we do at school is directed towards this aim,

*Happy Children with Healthy Minds
Plant Hapus gyda Ymennydd Iachus*

that is children who show RESPECT:

- R** – respect everyone
- E** – encourage each other
- S** – speak truthfully
- P** – practise, persevere and make progress
- E** – embrace mistakes
- C** – consider our choices
- T** – thrive together as a team

OUR APPROACH TO LEARNING

We believe that the years your child will spend with us are of vital importance in establishing their outlook on life, the way they see themselves as members of the global community, and their attitude towards learning. Within the frameworks of the national curriculum and foundation phase we aim to engender in the children an enquiring mind and a love of learning and to equip them with a range of skills that will benefit them as 'lifelong learners'. Whilst specific knowledge is of obvious importance in certain subjects (such as maths), we believe that understanding how and why we learn is often of greater importance than 'what' we learn.

Literacy, Numeracy and Digital Competence (ICT) skills are taught in subject specific lessons and then practised through Themes. These themes operate on a two yearly cycle. A range of teaching methods are used in the classroom with children working individually, in pairs, small groups or as a class depending on the nature of the task and what skills are being practised.

CURRICULUM

Our curriculum is designed to be broad, balanced and relevant and to meet the needs of all children whatever their ability. The curriculum meets statutory requirements.

Aims

The primary aims of the academic curriculum are to develop:

- skills of Communication, Numeracy and Thinking
- ICT skills
- the ability to communicate in Welsh
- scientific skills
- an understanding of the geographical, historical and social aspects of the local and wider environment
- an awareness and appreciation of the national heritage and culture
- an understanding and appreciation of Christian beliefs and their importance in shaping our society
- an awareness and appreciation of other times, places, cultures, religions and races
- enjoyment of, and participation in, the arts
- physical and mental abilities and an awareness of the importance of a healthy lifestyle

Children learn to read through the Read, Write, inc. scheme. This scheme runs throughout the school starting with the children learning letter sounds (phonics) and progressing to higher order reading skills as the children get older.

In the Foundation Phase we use Numicon for the teaching of number and again children are grouped according to their stage of learning.



RWi



Numicon



SCHOOL HOURS

8:40am	Doors open
8:50 am	Assembly / Morning registration
10:15 – 10:30 am	Foundation Phase break time
10:30 – 10:45 am	Key Stage 2 break time
12:15 pm	Lunchtime
1:15 pm	Afternoon registration
2:30 – 2:40 pm	Break time for Foundation Phase
3:15 pm	End of school day

The school is not able to accept responsibility for pupils before 8:40am, when the school doors open. Any pupils arriving before this time should attend breakfast club.

Foundation Phase children are taught for 22.5 hours a week.

Key Stage 2 children for 23.5 hours.

This does not include Assembly times to which a quarter of an hour is allocated daily.

BREAKFAST CLUB

Breakfast club runs from 7:50 – 8:40 every morning with breakfast available from 7:55 – 8:25am. There is a daily charge of £1 per child for this provision which is open to all children. Children should not be dropped off before this time as club staff cannot be responsible for them. All payments are made through Parent Pay.

CLASSES

Our school is divided into three classes. These are arranged to keep class sizes reasonable.

FOUNDATION PHASE Reception, Years 1 and 2

Children in The Foundation Phase follow the seven areas of learning:

- Personal and Social Development, Well-Being and Cultural Diversity,
- Language, Literacy and Communication Skills,
- Mathematical Development,
- Knowledge and Understanding of the World,
- Welsh Language Development,
- Physical Development,
- Creative Development

KEY STAGE 2 Years 3, 4, 5 and 6

Children study the core subjects - English, Maths, Science and Welsh as well as the foundation subjects – Art, Design Technology, History, Geography, Music, Information Technology and PE.

RE plays an important part in the education of all the children.

PERIPATETIC MUSIC LESSONS

There is the opportunity for children to learn a brass or woodwind instrument, piano, guitar or drums with visiting tutors. This can be arranged through school although the contract and payment is direct between parents and music tutors.

EXTRA-CURRICULAR ACTIVITIES

Members of staff offer a variety of extra-curricular activities. These form an important part of the life of the school. In different terms there are netball, football, rugby, cross-country running, cricket, cooking, French, recorders, keyboard, brass and an Urdd club. The variety of clubs on offer is organised in response to requests from pupils. Sports teams take part in inter-school matches.

Please note, if a teacher has to cancel a club you will be notified, similarly, if your child cannot attend a club for any reason we would expect the teacher concerned to be informed.



Class 3 Gardening

BEHAVIOUR

At Forden School we expect high standards of behaviour from our pupils. The children themselves have written and agreed to their own Code of Conduct. It is important that they all try to control their own behaviour. We encourage children to learn and develop self-discipline and become aware of their responsibilities to the school as a community. Our rules are few, based on common sense, and concerned with the safety of the children. We aim to show children the consequences of their actions and encourage them, where necessary, to find a better way of sorting out their problems.

As a staff, we endeavour to praise and reward good work, good behaviour and thoughtfulness. However, children need to realise that inconsiderate behaviour is unacceptable and sometimes sanctions may be necessary. If the matter is more serious the parents will be invited to the school to discuss the matter. At all times we are consistent with praise and reward or punishment.

SCHOOL COUNCIL

The school council plays an important part in educating our children as global citizens. It demonstrates to them a democratic process and encourages them to see themselves as people who can make things happen.

Children elect representatives from their class to sit on the council which meets every half term and is a forum to raise, discuss and action issues that the children feel are important.

All pupils in Year 6 are encouraged to join one of the Pupil Voice groups within school.

CODE OF CONDUCT

Written by the Children

We will respect and take responsibility for our environment

keep the school and grounds clean and tidy

We will respect other people and their possessions

treat others kindly

be polite to adults

leave other people's work and possessions alone

We will be resourceful and make the most of the opportunities we get

learn new things

work hard

make friends

take part in events and clubs

We will follow our Golden Rule

"Treat other people in the way we would like them to treat us"

LINKS WITH THE COMMUNITY

We are continually developing our links with the immediate and wider community. The children are welcomed to the Church for special occasions throughout the year. The Vicar visits us regularly. The Community of Forden is invited to coffee mornings and to school functions. Forden Bowling Club coach the older children. Parents come in regularly to work in the school gardens with the children.

We feel that we have a responsibility as citizens to the world outside of school and so believe in the importance of heightening the children's awareness of the world and supporting needy causes. The children are involved in making these decisions.

HEALTH EDUCATION

Health education forms a natural part of the school curriculum. As children progress through the school, various topics of personal welfare and awareness are discussed. Children will look at the important health-affecting decisions they will have to make as they grow up and will be given information on physical development, good hygiene, balanced diet and general health matters.

The governing body of Forden School has decided that Sex and Relationship Education should form part of the school curriculum. The resources used are Look After Yourself and Tyfy i Fyny (Growing Up) advocated by Powys Healthy Schools. Health education is taught as an integral part of the curriculum up to Year 4. The Sex Education element is taught as a discrete topic in Years 5&6. Parents are welcome to view the resources used and have the right to withdraw their child from all or part of this element. A copy of the relevant policy is available on request or on the school website.

RELIGIOUS EDUCATION

It is our aim to help the children in their social, spiritual and moral development, which in turn will enrich their own lives and the life of our school. We will encourage children to understand something of meaning and wonder of life and how and why people worship. The curriculum will be taught both through cross-curriculum projects and also as a separate subject. Religious education takes place constantly through the ethos of the school. Pupils' work is expressed through writing, art and craft, handling artefacts, drama and music. Religious Education provides the focus for a major area of experience and contributes significantly to the ethos of our school.

COLLECTIVE WORSHIP

Collective worship is the meeting together to acknowledge and reflect on God. In accordance with our Trust Deeds, provision is made for Collective Worship on each school day. We aim to create an atmosphere which will enable pupils to reflect. The Collective Worship Committee (CWC) is a group of pupils who contribute towards the running of school assemblies.

Parents have the right to withdraw their children from Religious Education and Collective Worship. However, they may be called upon to supervise them if staff are not available to do so. The school maintains close link with St Michael's church and the vicar regularly takes collective worship in school or in the church.

WELSH

As a school in Wales, we are keen to promote bilingualism and raise awareness of the culture and heritage of the country.

Welsh is taught formally as a timetabled curriculum subject each week and practised each day. In addition we encourage children and staff to use Welsh throughout the school day.

Having achieved the Bronze Award of the Welsh Language Charter in 2017 the school is now working towards the Silver Award. This scheme aims to promote and increase the use of Welsh by children and staff in a whole school context. Targets from the award are chosen by the Criw Cŵl Cymraeg (CCC), who, with the help of a member of staff decide upon actions to achieve these objectives.

POWYS HEALTHY SCHOOLS SCHEME

We have a strong commitment to looking after and improving the health of everyone at school. To this end we take an integrated, holistic approach to health promotion across the curriculum, as part of school management and through the physical and social environment.

With support from our Healthy Schools governor, an active Healthy Schools Group (HSG) meets regularly to identify, promote and evaluate all aspects of health and well-being throughout the school. The school achieved the Powys Healthy Schools Phase 5 Award in 2017.

The school operates a strict non-smoking policy including the use of e-cigarettes.

SPORTS

As a Healthy School we are committed to promoting physical well-being. We aim to provide two hours of directed physical activity every week.

We are very lucky to have direct access to the village sports facilities and make full use the all-weather surface/tennis courts and sports fields.

Two pupils in Year 5 and two in Year 6 are selected to be Bronze Ambassadors. They actively promote and support sporting opportunities throughout the school.



Sports Day winners 2018

HOME/SCHOOL LINKS

Parents are asked to sign a Home/School agreement with the school, which clearly sets out what we expect of them and what they can expect of the school. The purpose of this agreement is to:

- Promote positive conduct
- Improve student's self-esteem, motivation and performance.
- Help pupils recognise the importance of family support for them and for the school.
- Help parents and the school to feel at ease with each other.
- Create opportunity for practical involvement of parents and local community in the life of the school.
- Encourage positive thinking about the strong home-school links; develop new ideas and strategies for improving these links.

We encourage parents to become involved in their children's education. All new parents are invited to the school before their child starts, to meet the Class and Head Teacher.

At various times during the year we will hold meetings for parents to discuss curriculum matters and help you understand what your child does at school and how you can best help. The headteacher and teaching staff are always glad to see parents to discuss any matters relating to their child or the life of the school.

Parents help with various activities at school, including listening to the children read, reading to them, assisting with sporting and craft/design activities, etc. This help is invaluable to the pupils and we are very grateful for this support.

We have a flourishing 'Friends of Forden School' Association who arrange social and fund-raising activities. They depend on the involvement and support of all parents, and all parents are automatically members. The extra funds enrich school-life, enabling us to provide computers, for example, or to reduce the cost of school trips for all children. Every year the whole school enjoys a visit to the theatre to watch a pantomime subsidised by Friends of Forden for which we are very grateful.

BREAK TIME

Children in the Foundation Phase are provided with free milk, provided by the Welsh Government. If you wish your child to bring a snack for break-time, we ask that this should be a piece of fruit, not sweets, crisps or cakes.

Children should not bring toys or anything precious to school.

LUNCH TIME ARRANGEMENTS

The Schools Meal Service provides meals at a cost of £2.30 per day. This service is now cashless and payments are made through Parent Pay accounts. If you are in receipt of benefits, your child may be eligible for free school meals. If you take up this opportunity we make every effort to ensure that this remains confidential.

Sandwiches may be brought from home. Please make sure that food is in a suitable, named container. No fizzy or hot drinks please, and no breakable containers - for safety reasons. Children who eat sandwiches are supervised. They may have a drink of water from the School Meals Service.

There is an increasing amount of evidence that diet can affect children's behaviour and ability to concentrate. Please give careful consideration to what you provide in their lunch boxes.

In order to keep mind and body functioning at a high level, children are encouraged to drink water throughout the day. They may keep their own cup/mug in their classroom to drink from as needed.

SCHOOL UNIFORM

We expect children to come to school tidily and appropriately dressed.

School uniform is available from Constructiv Clothing (Church Street, Welshpool). Our school sweatshirts and cardigans are royal blue with the school logo embroidered. White polo shirts and grey or black trousers or skirts should be worn. The Governors believe that designer sportswear is not appropriate clothing for school and the wearing of uniform is encouraged. Shoes rather than trainers are to be worn during the day.

For PE each child should have a drawstring bag clearly marked, with a pair of plimsolls, T-shirt and shorts. It is important that PE/games kit is in school every week.

Jewellery should not be worn in school as it presents a safety risk to your child and to other children. If children do wear stud earrings, these should be removed, or taped over on PE/games days in accordance with Powys policy.

HOMEWORK

We believe that if your child works hard in school all day, the evening should be a time in which they relax, pursue hobbies, develop interests and play. For this reason we do not set a lot of homework. However homework does provide an opportunity for your child to practise key skills and gives you opportunities to see the level at which they are working. For this reason homework is set in KS2. This will usually be one piece of language work and one piece of maths work each week. Maths homework in Key Stage 2 is accessed online through My Maths. Reading and spelling skills can also be developed at home through the online Lexia program.

It is expected that all children at the appropriate age, will learn their spellings and their multiplication tables. We also ask that parents listen to their children read or read to them every night. There will be occasions when your child will have poems, songs or parts in a play to learn.

ASSESSMENT & REPORTING TO PARENTS

We continually monitor children's progress and development over the time spent at our school. We realise that teacher's judgement and on-going assessment is an important aspect of learning. Work is assessed in a number of ways, consistent with the guidance associated with the Foundation Phase Framework and the National Curriculum of Wales, and achievement is recorded. Teachers measure progress from day to day by marking written work, assessing practical work, listening to children speaking and explaining their learning. Support staff play a part in this process.

Parents are encouraged to visit the school and discuss with the class teacher and head teacher their child's progress, or any matter of concern at any time during the school year.

You will be invited to a formal consultation in the spring term and informal consultations in the autumn and summer terms.

At the end of the school year every child every child is issued with a written report that describes attainment and progress made throughout the year and future targets if appropriate.

Children work towards individual short-term targets within the core subjects of English and Mathematics. These are negotiated between the child and teacher. The targets are regularly reviewed and discussed with the children.

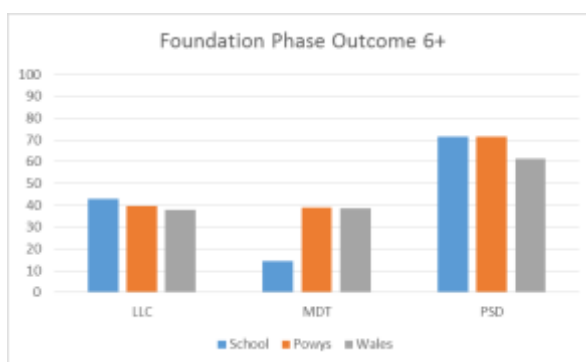
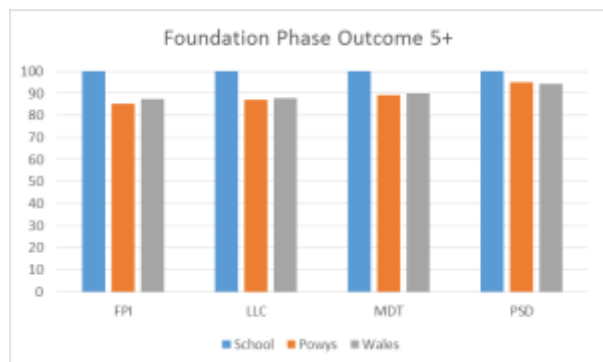
In May all children from Year 2 to Year 6 take national tests in reading, procedural mathematics and mathematical reasoning. The results from these are included in your child's written report.

At the end of the Foundation Phase (end of Year 2) and at the end of Key Stage 2 (Year 6) your child will be rigorously assessed by their teacher and awarded a National Curriculum outcome in the Foundation Phase or National Curriculum level in Key Stage 2. Year 2 children are assessed in

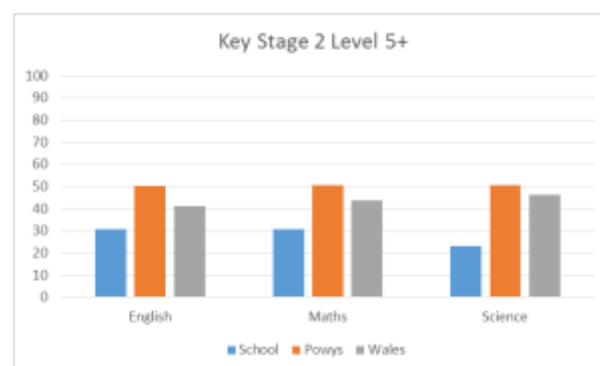
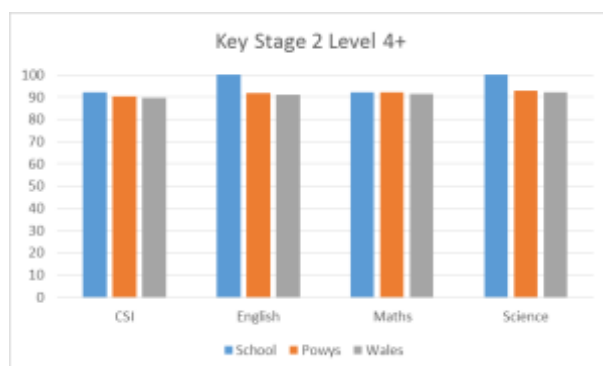
Language, Literacy and Communication (LLC), Mathematical Development (MD) and Personal and Social Development, Well-being and Cultural Diversity (PSE). Year 6 children are assessed in English, Maths, Science and Welsh (as a second language).

A typical Year 2 child will probably be at Outcome 5. Outcome 6 is an exceptionally good result. A typical Year 6 child will probably be at Level 4 - so a Level 5 is an exceptionally good result. Most pupils will move to a new level every two years or so. At any one time pupils are likely to reach a higher level in some subjects than in others.

Foundation Phase results 2017/18



Key Stage 2 results 2017/18



EQUAL OPPORTUNITIES & RACE EQUALITY

The school is committed to the need both to eliminate unlawful discrimination and to promote equality for pupils, staff and others using school facilities.

All pupils must have an equal chance to participate in a broad, balanced and relevant curriculum that builds on their experience and strengths. The school curriculum reflects awareness of the needs of all pupils whatever their ethnicity, gender, class, ability and experience. It should promote understanding and valuing of ethnic differences and gender equality and cater for all abilities in its content and delivery.

We recognise that it is important for us to combat racism and work towards racial equality with every pupil developing the knowledge, understanding and skills they need to participate in a multi-ethnic, multi-cultural society.

The schools Strategic Equality Plan and Equal Opportunities Policy are available from school. All areas of the school are accessible by wheelchair and children or visitors with disabilities are welcome.

LOOKED AFTER CHILDREN

Mrs Fowler is responsible for promoting the educational achievement of looked after children. He will monitor their progress in school and liaise with their carers to ensure that the child achieves his or her full potential in line with the schools Equal Opportunities Policy.

ADDITIONAL LEARNING NEEDS

All teachers are teachers of children with additional educational needs and have a responsibility to meet those needs with the advice and support of the school co-ordinator and external professionals as appropriate.

Children may be withdrawn from class either individually or in small groups and /or supported in class.

We realise the need for early identification of special needs and the importance of monitoring progress. Teachers may identify the needs of a pupil as arising from any one of, or a combination of the following:

- Hearing impairment
- Multi-sensory impairment
- Specific learning difficulties
- Speech, language and communication difficulties
- Autistic spectrum disorder
- Emotional and behavioural difficulties
- Physical difficulties
- Medical difficulties

As well as using their professional judgement teachers use a range of tests to help identify where a child needs support.

Pupils with additional educational needs will be fully integrated into the life of the school, enabling them to maximise their potential as learners and to contribute to the social and cultural activities of the school. Children with a disability will receive special care and support to enable them to lead a full and independent life. A copy of the ALN Policy is available on the school website or from school.

To ensure that all children have opportunities to develop their full potential, children of higher ability are given extension or enrichment work where appropriate.

CHILD PROTECTION

All staff have a responsibility for the safety and wellbeing of the children. The school has a duty to refer Child Protection concerns to Social Services –**without informing parents/carers beforehand.**

- The designated teacher for Child Protection is Mrs C Fowler
- The designated deputy teacher for Child Protection is Mrs K Davies
- The designated Governor for Child Protection is Mrs J Jones

The school's Child Protection and Safeguarding policies are available to read on the school website. A paper copy is available from school.

HEALTH & SAFETY

Your child's well-being is of prime importance to us and every effort is made to ensure their safety whilst in our care. Risk assessments are carried out for all off-site visits as well as for activities on-site that carry a potential risk (over and above every day school activities).

We encourage children to be independent and active and it is always possible that accidents might happen. This is an everyday part of growing up.

During school hours no child is allowed to leave the school premises unless collected by a parent,

carer or responsible adult who should report to the child's teacher. Anyone, including parents/carers, visiting the school or collecting their child during the school day should ring the bell at the front door. All external doors are locked during school time. The outdoor areas are also enclosed.

MEDICAL

A child should not be sent to school if they are obviously unwell, or within 48 hours of a stomach upset. All absences should be reported to school by 9:15 am on the first day of absence. A covering letter should also be sent to school when your child returns.

If your child becomes ill during the school day you will be contacted. To ensure we have up to date contact numbers, a new emergency details form will be completed each September.

Parents are requested to inform the Head Teacher of any relevant medical history that may affect the child's general development and education in school. We are able to oversee the use of inhalers and will accept responsibility for the administration of other medicines in accordance with our Healthcare Needs policy.

If your child incurs an injury at school (other than a simple graze, minor cut etc.) you will receive a note detailing this at the end of the day. Your child will be monitored for the rest of the day and if necessary you will be contacted to collect him/her.

At least 3 members of staff in school at any one time have a current First Aid Certificate.

We encourage parents to check their children's heads weekly for head lice.

CHARGES AND REMISSIONS POLICY

The governing body reserves the right to make charges where the law allows, i.e. for optional extras not related to the school curriculum e.g. individual music tuition, for materials if the item is to be kept by the child/parent or for board and lodgings. Other charges, e.g. for visits to places of interest, transport to sporting events are covered by voluntary contributions from parents. It must be recognised that if voluntary contributions are not sufficient to cover costs, visits may have to be cancelled. All payments are made through Parent Pay.

EMERGENCY CLOSURE OF THE SCHOOL

There may be occasions when the school needs to close because of adverse weather conditions. If it is necessary for the school to close, this will be listed on the council website under 'Schools Closed'. It may not be possible to have the school phone manned, however an email will be sent to all parents who opt to receive information by this method. There may be other reasons for closing the school such as facilities failure, in these circumstances the above will also apply.

HOLIDAYS

Parents will be notified of the school holidays at the beginning of the school year.

Term-time absence is not a legal entitlement and extended periods of absence can have a detrimental effect on your child's learning and attitude towards the importance of school. We ask you to consider this when making your plans.

Term dates for the current school year are attached at the end of this document. Dates for future years are available on the Powys website.

ATTENDANCE

We want our pupils to get the best education, and the building blocks for this begin with pupils coming to school each and every day. If children miss school regularly, they miss out on learning the

fundamental skills that will set them up for success in the later years of school.

Our whole school target for attendance is 96.3%. Last year our attendance was 95.53%. This included 30 sessions (half days) of unauthorised absence.

Year group	% attendance	Unauthorised sessions
Rec	94.60	0
Year 1	93.63	10
Year 2	96.31	0
Year 3	79.85	0
Year 4	95.16	0
Year 5	96.08	0
Year 6	95.40	20

ADMISSION AND TRANSFER ARRANGEMENTS

Parents considering sending their children to Forden Church in Wales Primary School are welcome to meet the Head Teacher at a mutually convenient time and be shown around the school. Applications are welcome for all children and the admission process is the same for any child regardless of learning difficulties or physical abilities.

In Powys children can currently be admitted at the beginning of the autumn term after their fourth birthday. Before they begin school they will be given the opportunity to meet their class teacher in an informal situation. Your child will also be invited to visit the school for up to five half-days to enable them to settle more easily and meet the other children.

A thriving Playgroup operates from the Community Centre next to our school on Mondays, Tuesdays, Wednesdays and Fridays. On Thursday afternoon a session is held in school. This is an important link for the children who are soon to begin in full-time education. The organisers will be pleased to tell you about pre-school activities and the Chairperson can be contacted through the school.

If your child is to transfer from another school, this will be through liaison with the child's present school. We will make any transfer as smooth as possible to enable your child to settle.

Pupils completing their primary education at this school transfer to high school for the beginning of the autumn term following their eleventh birthday. Most children transfer to Welshpool High School. Staff from the High School visit us to meet the children and those about to transfer spend two days at the High School during their last term.

Completed applications for a place at school must be sent direct to Powys County Council. (The address is on the bottom of the admissions form). Forms are available from school or can be downloaded from the documents section of the Powys website.

COMPLAINTS

Any complaint should first be discussed with the Class teacher and then, if still unresolved, with the Head teacher. Any further discussion needed will take place between the Complainant and the Governors.

A copy of the complaints procedure is available from school or on the school website under documents / policies.

A copy of all statutory school policies is available on the school website and other policies are available on request.

TERM DATES

Gwasanaeth Ysgolion / Schools Service

2018 - 2019 SCHOOL CALENDAR

Autumn Term 2018	Non-Pupil Days	No of School Days
Wednesday 5 th September to Friday 26 th October	Monday 3 rd September Tuesday 4 th September	38
Half Term – Monday 29th October to Friday 2nd November		
Monday 5 th November to Friday 21 st December		35

Spring Term 2019	Non-Pupil Days	No of School Days
Tuesday 8 th January to Friday 22 nd February	Monday 7 th January	34
Half Term – Monday 25th February to Friday 1st March		
Monday 4 th March to Thursday 11 th April	Friday 12 th April <i>Directed Teacher Day</i>	29

Summer Term 2019	Non-Pupil Days	No of School Days
Monday 29 th April to Friday 24 th May		19
Half Term – Monday 27th May to Friday 31st May		
Monday 3 rd June to Friday 19 th July	Monday 22 nd July	35

Good Friday:	Friday 19 th April 2019
Easter Monday:	Monday 22 nd April 2019
May Day Bank Holiday:	Monday 6 th May 2019
Spring Bank Holiday:	Monday 27 th May 2019
Royal Welsh Show:	Monday 22 nd July to Thursday 25 th July 2019