

'Living and Learning in the Light of Christ'



Mary Immaculate Catholic Primary School

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The Diocese of Menevia

Acting Headteacher: Miss S Mansfield

Acting Deputy Headteacher: Mrs C Tweedie

Dear Parents/Carers,

You will notice a few changes at the end of the school day, these are in preparation for new arrangements that will start from Monday 16<sup>th</sup> November. We'd like to get the children on site safely in the morning and to start learning as soon as possible. The children are well practised in the cleaning routines which have become second nature to them.

I've discussed the new arrangements with representatives from the Road Safety Department and we've also had a visit from the Local Authority's Health and Safety Department this week. As with all new arrangements, they will be kept under review.

There are new start and finish times for all classes in the table below. In addition, years 4-6 will be lining up as one contact group. As you look at the school, some classes will be lining up on the left, towards the main entrance and some will be lining up on the right, towards Pembrokeshire College.

If you have children in more than one class, please drop off and pick up at the latest time so that we don't have parents needing to wait for the next slot and the children won't miss out on learning time. If you need further clarification please ask your child's class teacher in the next few days.

Class	Drop off time	Entry/Exit	Pick up time
Nursery	09:00	The small side gate - please line up to the left of the school as usual	11:50
Reception	09:05	The small side gate - please line up to the left of the school as usual	14:55
Year 1	09:10	The small side gate - please line up to the left of the school as usual	15:05
Year 2	09:05	The front door - please line up alongside the offices as usual	15:00
Year 3	09:00	The front door - please line up alongside the offices as usual	15:05
Year 4/5 (Miss Charlton)	09:00	Through the double gates into the car park - please line up to the right of the school, towards the college	15:10
Year 4/5 (Mrs Sims)	08:55	Through the double gates into the car park - please line up to the right of the school, towards the college	15:05
Year 6	09:05	Through the double gates into the car park - please line up to the right of the school, towards the college	15:15

Please adhere to the times outlined above; we need your help to keep everyone as safe as possible.

Diolch,

Miss S Mansfield  
Acting Headteacher

