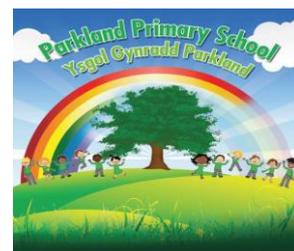


Ysgol Gynradd Parkland Parkland Primary School

Sketty Park Drive, Sketty, Swansea SA2 8NG
Headteacher: Anne Lloyd B.Ed, NPQH, M.A.



19.06.'20

Dear parent/carers,

I detail below the arrangements for pupils returning to school from June 29th 2020 and for the approach to blended learning that will be used going forward.

We very much want the children to have a wonderful time when they are back in school and while things will seem different, we are still the same people and we will care for the children much in the same way as we always have.

I am to ensure the information provided in this communication to be as thorough as possible. In the pursuit of clarity, I have put the information into points to make it concise and hopefully easily understood.

- Children will return in groups of up to eight pupils.
- Each group will return for full days, one day each week.
- All classrooms will be deep cleaned before the next group attends, in addition to the cleaning throughout and at the end of each day.
- All doors and windows will be open to allow for ventilation throughout the building.
- Your child's classteacher will communicate with you regarding which day your child will attend. This information will be sent during the morning of Monday 22nd June.
- Your child will return on the same day each week.
- Your child's teacher will inform you of which gate to bring your child to and the time. You will need to pick your child up at the same gate each week at the time provided. Please be on time, as another group of children will need to be admitted/dismissed shortly afterwards and we need to ensure children do not mix.
- All children need to be brought to school and collected by one adult.
- We have organised groups taking two aspects into great consideration, that children can attend on the same day as their sibling/s and friendships.
- Start and pick up times will be staggered to avoid congestion; you need to be on time as there will be a five-minute window when the gate will be open for admission/dismissal. The gate will then be locked in readiness for the next group to admitted/dismissed, so it is important that you are punctual, or you may miss the admission time.
- Please ensure your child wears clean clothes to school. We would like all children in school to wear school uniform to check in, however, if your child has outgrown any clothes, school colours or something suitable for school is quite acceptable. Please bear in mind that children will be spending a good deal of time outside throughout the days and therefore your child will need sensible shoes and clothes.

- Please ensure your child washes their hands before you leave home to come to school.
- Your child's teacher and another member of staff will be at the gate to greet your child. These adults will remain with your child throughout the whole day.
- On admission, your child will be provided with a squirt of hand sanitiser and their temperature will be taken with a no contact thermometer. If anyone has a temperature of over 37.8° **will be asked to go home and isolate for 7 days.**
- As soon as your child enters through the gate you will need to confirm they are well and symptom free. We kindly ask you to leave promptly as soon as the temperature check is taken to enable us to admit the next child so that admission can be swift and the entrance is free for the next group's admission.
- Similarly, at collection of your child we also ask that you leave promptly to enable us to dismiss swiftly.
- Each child be given a spot to stand on as they come in through the gate, these will be distanced at 2m apart and will help the children to socially distance.
- When all the children have arrived, or when the five minutes admission time has concluded the gate will be locked and the children will be walked to their classroom.
- When the children arrive in the classroom all adults and pupils will wash their hands.
- The children will need to bring a packed lunch to school, a bottle of water and their snack. Please ensure packed lunches are a healthy balance of food and the snack is either fruit or vegetables. Children are asked not to bring anything else to school.
- Playtimes are on a rota and the outdoor area has been zoned to ensure social distancing and avoid mixing of groups.
- Each child will keep their lunch boxes under the desks and their coats can be hung on the back of their chair.
- Children will eat their lunches in their classrooms with their teacher and/or other member of staff.
- Each child will have their own pencil case, provided by school, with resources in and their own folder/tray to keep their books in, these will be stored for when the children are next in school.
- Each child will have their own desk while in the classroom and no one else will sit at their desk. We will also use the spots for when children sit on the carpet, to ensure social distancing is maintained.
- Each group of children will remain in their group and will not mix with any other groups or children throughout the day.
- Each group of children will be assigned toilets for their group.
- We will be undertaking regular hand washing and cleaning of tables and equipment throughout the day.
- All pupils' medication will be kept in their classroom in a locked box, except epi pens and asthma pumps which will be stored in places inaccessible to children, but easily and quickly accessed by an adult for immediate use.
- While in school, children will undertake a range of learning and wellbeing activities. Our aim is for these days to be great experiences for the children,

which will assist them in developing their confidence while in school and benefit their learning in school and at home.

- Some of the indoor lessons will focus on equipping the children with the skills to maximise their distance learning and improve their independence with this, or activities which will precede forthcoming distance learning activities
- The outdoors has been zoned to allow maximum use by groups, but avoid any mixing and will be used as much as possible for learning and recreational activities.
- All physical activity lessons will be outdoors
- There will be a one-way system in operation across the school, supported by pictures and arrows, to ensure social distancing.
- Walkways will be in place outdoors to ensure social distancing can be maintained.
- No adults or children are to wear any jewellery, false nails or nail varnish.
- A hygiene team has been appointed in school, people in this team have received training and will clean throughout the school, throughout the day, paying particular attention to high touch areas and facilities such as the toilets.
- All doors within the building will be wedged open to avoid being touched.
- Copies of the school's risk assessment have been placed into pictorial form and will be displayed around the school and discussed with the children.
- On the first day of each group's attendance, we will undertake a fire drill with each group, as the school's Fire Risk Assessment has been amended to allow for social distancing. Please tell your children about this.
- All staff within the school has undertaken induction regarding the school's operational plan and the risk assessment.
- Staff will be undertaking a lock down procedure drill, to ensure we are swift to act, should the need arise.
- Before your child returns to school we will send you a questionnaire to confirm you have read all the information we have provided.

Thank you for your patience, we are working hard to put all arrangements in place and to make your child's time in school a positive experience.

Kindest regards,

Anne Lloyd



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