

PORTFIELD SCHOOL

2019-20

ANNUAL GOVERNORS REPORT TO PARENTS



Working together Learning together Achieving together

At Portfield School we strive to:

- Create a happy, safe, supportive and stimulating learning environment
- Value everyone
- Develop everyone's personal, social, emotional health and wellbeing
- Promote relevant academic and vocational skills
- Meet individual needs through an imaginative and flexible approach
- Enable all learners to achieve their full potential

Dear Parents,

I am pleased to provide you with the annual report from the Governing Body for the past school year. I am grateful to my fellow governors for their support during the last year.

It is fair to say that this year has provided many challenges as we faced the school closure due to the COVID-19 virus. I would like to thank all school staff for their efforts in supporting the local authority care provision during the lockdown but I would also like to thank them for their work in supporting our pupils through the use of distance learning. This was a difficult time for many of our school family and we will continue to work as a school to meet the needs of our learners as we move forward through the new school year.

I must continue by congratulating everyone at the school on the outcome of our Estyn Inspection in November 2019. This highlighted the high quality of provision and outcomes that the school provides for our learners. This is testament to the work of all the pupils and staff at the school over many years and also of your support of the school. Well done to everyone.

Portfield School has seen a number of changes in our leadership team at the end of this year. Mrs Ball has left us after ten years at the school and her experience and knowledge has been key in supporting our pupils, staff and parents. Mr Hughes has also decided to take early retirement. We also have had a number of changes in our teaching staff with Mrs Pounder, Mrs Whitby, Mrs Foster and Miss Rees also left the school for new challenges. We thank them for their service and wish them the best for the future.

I am delighted to report that Mr Damian Hewitt has been appointed to the post of Headteacher and I am sure you will want to join me in wishing him every success for the future.

Despite the school closing for a large part of this year we have had continued success in wide range of activities. You can learn more about these through our online newsletters, which can be found on our school website.

Finally, I would like to thank everyone who is part of our team at the school for their dedication and to thank you, our parents and carers, for your continued support of our school.

Yours sincerely,

Mr Chris Blakemore, Vice-Chair
September 2020

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils, that is 15, will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

There were 158 registered as pupils with this School at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the School

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's Governing Body is:

Chair of Governors or Clerk to the Governing Body, Portfield School, Portfield, Haverfordwest, Pembrokeshire, SA611BS. Email to the Clerk of the Governing Body or Head.portfield@pembrokeshire.gov.uk

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>

School Governors 2019 - 2020

Chair of Governors

Mr Paul Rutherford
c/o Portfield School

Clerk to the Governors

Mr Stephen Richards- Downes, Director for Children and Schools
Address: Education Services, County Hall, Haverfordwest, Pembrokeshire SA61 1TP

Governors	Designation	Term Ends
Mr Paul Hughes	Headteacher	Open
Mr Roy Barker	Community	06-Nov-20
Rev Hugh-John Wilson	Community	08-Oct-21
Mr Chris Blakemore	Local Authority	08-Dec-21
Cllr Tim Evans	Local Authority	20-Jun-21
Cllr Thomas Tudor	Local Authority	24-Jun-23
Mr Paul Rutherford	Parent	08-Mar-23
Mrs Sam Lawrence	Parent	13-Feb-23
Miss Samantha Harries	Staff	02-Sep-20
Mrs Hayley Wilkinson	Teacher	03-Mar-23
Mrs Linda Llewellyn	Voluntary Rep	22-May-20

From time to time, vacancies occur for parent representatives on the Governing Body. Any parent of a pupil registered at the school is eligible to stand as a candidate. All parents of children at the school have the opportunity to participate in the election if one is deemed necessary. The election will take the form of a secret ballot and parents are able to vote returning the ballot paper to school in a sealed envelope marked 'voting paper', with a pupil or by post. The LA will make the necessary arrangements for the election. Arrangements are made for the election of parent governors one school term before a parent governor's term of office expires, or on receipt of a resignation. Information about parent elections is sent to parents via pupil post.

Previous AGPM

An Annual Parents' Meeting was not requested nor held during the 2019-20 academic year.

Admissions policy

The procedure for admissions involves pupils being assessed and a Statement of their Special Educational Needs being drawn up by the LEA. The LEA Inclusion Panel meets to discuss referrals to the School and makes a decision on the placement of pupils with SEN. Parents are encouraged to visit the School if a possible referral is being made so that they can make an informed choice. If the LEA recommend Portfield and the parents are in agreement, then the LEA will agree an admission date.

Language Category

The main school and satellite classes at Haverfordwest High VC are designated a English Medium school with our class based in Ysgol Y Preseli, Y Porth, designated an English with Welsh.

Attendance

The attendance at school is low due to the issues with the COVID-19 situation.

Age Group	Actual %	Authorised Absence %	Unauthorised Absence %
Pre-School	74.19%	24.50%	1.32%
Years 1 to 6	84.97%	1.13%	14.28%
Years 7 to 11	79.65%	19.06%	1.30%
Years 12 to 14	84.14%	14.59%	1.27%
Whole School	81.80%	17.11%	1.09%

The school regularly meets with the local authority Education Welfare Officer to monitor attendance. Attendance is reported each term to the governing body.

The Curriculum

The school's curriculum is designed to take into account of the requirements of the current National Curriculum and also the move to the new curriculum for Wales. The school looks to ensure that we provide the Foundation Phase Curriculum, the National Literacy & Numeracy Framework, accreditation schemes and the needs of the pupils at Portfield. In order to meet the needs of our pupils, great emphasis is placed on the new skills frameworks, the development of Literacy, Numeracy, Digital Competency and to develop Thinking Skills. Personal and Social Education and Life Skills, together with physiotherapy, speech therapy, a multi-sensory programme and the Foundation subjects, provides a broad and balanced curriculum to meet the specific needs of our pupils.

Welsh is taught as a second language, which is largely delivered through short focused sessions. In KS3 pupils are taught modern foreign language appropriate to their ability and this involves work on the food, language and culture of France. KS4 and the Sixth Form curriculum include vocational, recreational and leisure activities together with work experience. Careers and Sex Education are taught in line with Welsh Government Regulations.

During the year, the school has planned to develop our response to the new curriculum by developing our learners in line with the four purposes of the new curriculum for Wales. These are:

- Ambitious, capable learners who are ready to learn throughout their lives.
- Enterprising, creative contributors who are ready to play a full part in life and work.
- Ethical, informed citizens who are ready to be citizens of Wales and the world.
- Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.

Teachers now plan rich learning activities that enable learners to use a range of skills in one project and to see the relevance of developing these skills to their lives. Our curriculum continues to be enhanced by many visits off site but also by many visitors to school. These have been reported in our monthly newsletters. There are also many activities that take place regularly that enable our learners to develop their life skills such as going shopping.

Our continued participation in the Welsh Heritage Event is an indicator of the value this project has for our pupils. We also benefited from a Creative Arts grant that has provided new art work designed and painted by our pupils working with the artists. These are on both sites and have brightened our school environment. The school has continued to be supported by our local Police Liaison Officer who successfully contributes to our programme for Personal and Social Education. In sports, the school once again participating in Rotary gymnastics events. Pupils participated in a wide and varied range of sporting events including swimming galas, football and rugby festivals. The school was also visited by sports tutors who continued to work with our pupils. These activities were less this year due to the school closure.

The school completed our work as a Pioneer School on the development of the new curriculum. The school applied to be a Quality Improvement Pioneer School for Humanities and was accepted to join the group to respond to feedback on this area of learning and experience. This work was completed in March 2020.

The school worked during the lockdown period to provide distance learning opportunities for our pupils across the whole age range. The emphasis in these packs was on the wellbeing of pupils but also use of literacy and numeracy skills. Packs were sent home at the start of the closure and learning activities were provided through our school website and also sent home to a number of pupils. The teachers also started to produce video lessons for use at home and also produced videos to support pupils returning to school in the "Check In" period after June 29th 2020.

School Council Report

The school council made up of 11 representatives from across the school, including head and deputy head girl and boy, were elected in October and began work on providing a strong voice for pupils. The school council were involved in the Estyn procedures which took place in November. This committee also served as the Eco Committee for the school.

Outreach Support to Mainstream School

The school continued to provide this support through an agreement with the Inclusion Service. As well as targeted 1:1 support for pupils in mainstream schools the team has also continued to work with LRCs in

supporting target setting, specialist strategies and embedding good practice. The team continued to attend panel meetings with the Inclusion Service.

The Friends of Portfield School

The Friends of Portfield school continue to be an important and supportive part of the school life; although the majority of their usual fundraising events have been curtailed by the restrictions of the Covid situation, they did organise with Miss Sam Harries (PECO) a very successful Christmas Fayre which was held on the 27th November 2019 and raised £1234.

The Friends continue to run the charity shop, Trysorau, which celebrated its third birthday in December 2019. This excellent resource provides our pupils to engage in work related activities and is supported by the Cynydd Project provided through European Funding.

The school would like to thank all the members of the committee, new and old, for their dedication and hope for continued success and new members next year.

Health and Safety

There are termly Governing Body sub-committee Health & Safety site visits and meetings on the Portfield School. The outcomes of these meetings enable the school to identify where action must be taken to ensure the safety of all those who use the school.

School Prospectus

The school prospectus provides detailed information for parents, carers and new pupils. It is updated annually with relevant changes including new dates and changes to staff. You can find the prospectus on our website or contact the school for a copy.

Strategic Equality Scheme Action Plan and Disability Access Plan

The Strategic Equality Plan and Disability Access Plan are available in school. These outline the key actions that are planned to ensure that all our pupils have equal access to all aspects of school life. This is due to be updated and implemented in the Autumn Term 2020.

Premises

Our facilities are well utilised by Portfield pupils and groups from our community. It continues to be used by Arthritis Care, NHS Physiotherapy Department, Elliott's Hill, Portfield Activity Centre and after school swimming clubs for parents and toddlers/babies. Our school hall is used by local groups for events.

Essential maintenance has been completed where necessary and there continues to be an on-going programme of non-essential maintenance work. Any emergency responsive repairs are reported immediately to PCC repairs and maintenance.

Pupil Targets

Individual pupil targets are set annually through the annual statement review or for some pupils the Individual Development Plan meeting, these are then used termly in developing the pupil targets in their Individual Education Plans. Annual targets are set for the School for attendance and pupil progress. End of Key Stage assessments for pupils at Foundation Phase Y2; Key Stage 2 Y6 & KS3 Y9 are set and monitored annually. Annual Review reports include individual pupil targets.

Destination of School Leavers

As our pupils are able to stay in school until their nineteenth birthday they transfer to our Key Stage 5 classes at the end of Key Stage 4. All of our leavers in 2020 went on to further education or specialist placements.

Whole School SDP Targets 2019 - 2020

The School Development Plan is available from the school or on the school website.

	Target	Outcome
P1	To raise pupil standards in Literacy, Language and Communication.	The school's standards were judged as excellent by Estyn but the school has continued to work with SALT to develop standards in this area. All classes undertook baseline assessment to begin targeted interventions and these had begun when the school was closed. The impact of these

		programmes was only beginning and these will need to be evaluated after a longer period of intervention.
P2	To further develop the well-being of pupils and staff.	Estyn judged our wellbeing to be excellent and the school continues to develop our work to support our pupils. A new Relationship and Sexual Education Scheme has been prepared and needs to be introduced in the coming year. A staff well-being committee has been meeting and has introduced some ideas for activities and this will need to be further developed. The school has used Video meetings to support staff over the lockdown period and this proved very popular with staff in supporting their contact with colleagues and their wellbeing.
P3	Improve teaching to meet the needs of all learners and meet the requirements of the new curriculum.	Staff have undertaken a review of the curriculum planning with the emphasis on meeting the four purposes of the new curriculum and developing rich learning tasks that enable our pupils to develop life-long learning skills. Our teaching was judged to be good in our inspection and a focus on improving the level of challenge will continue to be a school priority.
P4	Develop the school to be an effective professional learning school for all staff.	All staff have undertaken a range of training and particularly during the school closure staff have accessed a wide range of online training. The school provides an annual training programme for staff to be able to support our learners.
P5	Further develop leadership at all levels across the school in line with the new professional standards.	Staff attended a number of leadership courses and one successfully completed the course. In house training has also been provided but this needs to be completed with all staff.
P6	Continue to improve the learning environment to meet the changing needs of all learners.	The school has implemented a number of changes to the building and have presented options to local authority for increasing school building capacity. The school has implemented changes to the arrival and departure procedures after our inspection by Estyn.

The priorities for this year 2020 – 2021 are set out below.

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A copy of the SDP is available from school or on our website.

School Policies

School policies are reviewed regularly in line with an agreed timetable. The policies are reviewed by the Governing Body, staff and parents and other related professionals. If you would like to review policies, please let us know as we are always keen to include new parents.

EN Policy

The policy is reviewed as part of the above programme. If you would like a copy please request it from school or download from the school website.

Finance

A copy of the school's financial statement for 2019/20 prepared by the County Council is provided below. The school also maintains its own voluntary funds which are used to buy items of equipment for the school.

The Governing Body have agreed that they will not claim travelling or subsistence expenses.

Details of any gifts made to Portfield School

REPORT OF DONATIONS RECEIVED – September 2019 to July 2020

4/9/2019	Donation in Memory of CR	£30.00
19/9/2019	AV Sky Dive	£272.00
4/11/2019	Donation in Memory of NMN	£300.00
14/11/2019	Waterloo Foundation Support D of E	£35.00
18/11/2019	Donation in Memory of MD	£780.00
27/11/2019	Donation from Mrs MA E	£100.00
16/12/2019	Donation in Memory of MR Grandmother	£25.00
13/2/2020	Donation – Sponsor Walk - BM	£2100.00
28/04/2020	Donation – (In Memory of DL)	£20.00
04/06/2020	Donation – (In Memory of NN)	£35.00
18/06/2020	Donations – (In Memory of DL)	£155.00

Financial Statement 2019 - 2020

EG11/ALL - PORTFIELD SCHOOL Financial Year: 2019/2020		
Code	Subjective	Actual Amount
SALARY & WAGES COSTS		
11101	Basic Pay - Supply Teachers	-£90.00
11109	Sickness - Supply Teachers	£43,704.74
11201	Basic Pay - Teachers Full Time	£1,186,005.19
12601	Basic Pay - Meal Supervisors	£31,979.48
12701	Basic Pay - Class Support / Technicians	£1,493,158.68
12724	Relief Staff - Class Support / Technicians	£71,809.23
13401	Basic Pay - Professional Staff Temporary	£18,612.45
13501	Basic Pay - Administration Support Full Time	£101,816.88
13901	Recharged Salaries	£25,130.16
17101	Basic Pay - Caretakers and Cleaners	£103,991.06
TOTAL SALARY & WAGES COSTS:		£3,076,117.87
OTHER RUNNING COSTS		
18101	Staff Training - Training & Recruitment	£13,093.65
18302	External Support Cover - Employee Insurance	£15,937.46
21103	Structural Building Maintenance SLA	£66,859.61
21196	Responsive Recharge	£22.10
21198	Retained Budgets (Internal Contractor)	£46,603.51
21301	Cleaning Materials	£1,461.88
21304	Gas	£24,535.36
21305	Electricity	£38,150.70
21309	Water & Sewerage	£5,293.18
21313	Cleaning Contract	£2,652.20
22102	Grounds Maintenance SLA	£2,350.00

24104	Bulk Refuse Charge	£8,975.87
25105	Diesel	£120.49
25134	Council Pool Cars	£1,008.00
25135	Hired Vehicles	£491.89
25201	Furniture & Equipment Purchase	£6,556.26
25204	Equipment - Operating Lease	£8,262.65
25301	IT Equipment Purchase	£4,196.56
25310	Mobile Telephone Account	£145.39
31103	Materials Stores	£1,827.03
31119	Personal Requisites	£14,584.89
31131	Educational Visits	£49.00
31132	Schools Capitation	£31,627.18
31138	Catering Support	£24.35
31141	Protective Clothing	£145.01
31158	Postage / Central Postage	£731.82
31159	Telephone Accounts	£1,868.37
31160	General Office Expenses	£1,713.08
31202	School Transport - Bus	£2,158.37
31246	Translation Services	£1.65
31256	Governors' Support	£627.00
31263	Insurance Premiums	£149.00
31268	All Risks Insurance	£1,319.50
31283	Other Contracted Services	£3,448.69
32203	Payroll	£16,857.00
32204	Creditor Payments	£529.00
32301	Legal Services	£368.00
32303	IT Services	£1,861.00
32313	Info Governance	£265.00
32706	LMS SLA	£6,187.00
32712	Sports SLA	£2,475.76
32715	SCHOOL MEAL SER SLA	£39,890.00
41104	Mileage	£2,227.39
41105	Expenses Reimbursement	£5.27
41216	Other Payments Children	£14,000.38
41219	Refunds	£5.00
41255	Fees - Students	£750.00
41402	Licence Fees	£580.50
41606	Local Health Board	£83,333.04
	TOTAL OTHER RUNNING COSTS:	£476,326.04
	INCOME	
63101	Education Services	-£38,313.13
63114	Interest	-£797.84
65101	N.A.W	-£18,999.80
65207	Contribution from Other Organisations	-£2,312.44
65307	Insurance Claims	-£28,320.00
65321	Contribution PTAs / Parents	-£17,613.52

66313	Lettings	-£1,451.83
66315	Bulk Booking Swimming Pool	-£5,856.23
73199	Other Education Grants In AEF	-£48,038.00
74114	EC Convergence	-£41,321.64
74199	Other Education Grants Outside AEF	-£60,685.00
	TOTAL INCOME:	-£263,709.43
	APPROPRIATIONS	
99412	Initiative Fund	£543.00
	TOTAL APPROPRIATIONS: <i>(eg Initiative Fund, Capital Fund Transactions)</i>	£543.00
	NET TOTAL COST OF SERVICE:	£3,289,277.48
	School Resources Available	
	Initial Funding:	£3,129,230.00
	Additional In-Year Funding:	
	Statementing and / or Additional ALN Support	£10,239.00
	Other Funding	£5,570.00
	Total Funding for the Financial Year:	£3,145,039.00
	School Reserve Balance b/fwd from Last Year:	
	(NB. Not available until June after final balance agreed)	£179,607.20
	Total Funds Available:	£3,324,646.20
	Less: Budget Expenditure - EG11/ALL	£3,289,277.48
	Estimated Year End Resources available, <i>if spend is as School Working Budget:</i>	£35,368.72

Performance & Target Information

The school has not required to report this data this year and as a result the data is not published as in previo

PEMBROKESHIRE COUNTY COUNCIL
SCHOOL TERM DATES 2020-21

<p>2020 - September</p> <table border="1"> <tr><td>Mon</td><td>Tue</td><td>Wed</td><td>Thu</td><td>Fri</td><td>Sat</td><td>Sun</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	Mon	Tue	Wed	Thu	Fri	Sat	Sun		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					<p>2020 - October</p> <table border="1"> <tr><td>Mon</td><td>Tue</td><td>Wed</td><td>Thu</td><td>Fri</td><td>Sat</td><td>Sun</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	Mon	Tue	Wed	Thu	Fri	Sat	Sun				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>2020 - November</p> <table border="1"> <tr><td>Mon</td><td>Tue</td><td>Wed</td><td>Thu</td><td>Fri</td><td>Sat</td><td>Sun</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	Mon	Tue	Wed	Thu	Fri	Sat	Sun							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
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DESIGNATED PLANNING AND STAFF TRAINING CLOSURE DAYS

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SCHOOL HOLIDAYS

Bank holidays

Good Friday 2 April 21
Easter Monday 5 April 21

Early May Holiday 3 May 21
Spring Bank Holiday 31 May 21

Term	Begin	End	Mid-term break		Begin	End	School days
			Begin	End			
Autumn 2020	Tue 1 Sep 2020	Fri 16 Oct 2020	Mon 19 Oct 2020	Fri 30 Oct 2020	Mon 2 Nov 2020	Fri 18 Dec 2020	68
Spring 2021	Mon 4 Jan 2021	Fri 12 Feb 2021	Mon 15 Feb 2021	Fri 19 Feb 2021	Mon 22 Feb 2021	Fri 26 Mar 2021	55
Summer 2021	Mon 12 Apr 2021	Fri 28 May 2021	Mon 31 May 2021	Fri 4 June 2021	Mon 7 June 2021	Tue 20 Jul 2021	65
Plus designated staff training closure days 1 September 2020 and 12 Apr 2021							2
TOTAL							190

The 1st & 2nd September will be allocated as planning days with pupils returning from 3rd September onwards.

Please note that this calendar is subject to any changes which may arise as a result of government policy decisions. Pembrokeshire County Council does not accept liability for any losses incurred in respect of altered holiday arrangements following such changes.

Session Times

Lower School 9.05 a.m. – 3.15 p.m. (12.15-1.30p.m. Lunch and PSE Skills)
Upper School 8.55 a.m. – 3.15 p.m. (1.15-2.15 p.m. Lunch and PSE Skills)