



PEMBROKESHIRE COUNTY COUNCIL

Portfield School

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Monday 27th January 2020

Dear Parents,

I am writing to inform you of the actions that we have taken as a result of the health and safety recommendation in our Estyn inspection report relating to traffic management on the school site.

The Inspection team when they visited the school were concerned about the amount of traffic that used the school site and the practices that were in place at the start and the end of the school day.

As a result, the school has carried out a comprehensive review of our practices, supported by officers from Pembrokeshire County Council, and have changed our procedures to address the concerns highlighted.

At the start and the end of the school day, we have placed additional staff on duty to manage the traffic and restrict access to school site. This has resulted in greater control over who accesses the site near the school. We have also ensured that all pupils alight from their transport on to pavements that enable them to safely make their way into school.

During the school day we have placed additional temporary barriers to reduce traffic entering our site.

We have shared the concerns with other site users and have agreed to implement a traffic management plan for the area. We will work with Holly House, Haverfordwest High VC School and the Social Activity Centre to manage the traffic using the site and will also work with Pembrokeshire County Council, the local authority, to implement changes to the site that will contribute to improving the safety of our pupils and staff.

If you have any queries, then please do not hesitate to contact the school.

Yours sincerely

Paul Hughes

Headteacher

