

# PORTFIELD SCHOOL & SATELLITE CENTRES



## POLICY DOCUMENT FOR FOR SCHOOL COUNCIL



Tel: 01437 762701

Fax: 01437 771444

Email: [admin.portfield@pembrokeshire.gov.uk](mailto:admin.portfield@pembrokeshire.gov.uk)



**Review of Policy**

This policy will be reviewed on a biennial basis unless changes of circumstances or legislation requires it to be amended earlier.

This policy was adopted by:

Signed: ..... Date: .....  
Headteacher

Signed: ..... Date: .....  
Chair of *Governors*

# Portfield School Council Policy

## Mission /Vision Statement

Working together      Learning together      Achieving together

At Portfield School we strive to

- Create a happy, safe, supportive and stimulating learning environment
- Value everyone
- Develop everyone's personal, social, emotional health and wellbeing
- Promote relevant academic and vocational skills
- Meet individual needs through an imaginative and flexible approach
- Enable all learners to achieve their full potential

Our commitment to this vision means that we will:

- provide a broad, relevant and challenging curriculum that includes all aspects of Routes for Learning, Foundation Phase, National Curriculum and 14-19 Curriculum;
- acknowledge and respect the individuality of all learners, where everyone is a valued member of the school community;
- ensure that all learners have access to high quality resources, communication systems and expertise. These will be provided within an attractive environment that encourages fun, creativity, respect and enjoyment;
- recognise our staff team as an excellent resource and that valuing, supporting and developing them is central to our pupils' achievements;
- work in partnership with parents, carers, governors and other professionals to provide support, guidance and training;
- develop and sustain positive links with the community, encouraging inclusion across a wide spectrum and developing the TEAM ethos;

- build upon individual and whole school strengths and celebrate all achievements;
- provide access to learning opportunities that promote communication, self-esteem, motivation and independence.

#### UNCRC United Nations Convention on the Rights of the Child

- Portfield School places the values and principles of the UNCRC at the heart all policies and practices
- Portfield School is a Rights Respecting School

## **Aim**

For all students to be able to contribute towards the continuous improvement of the school community.

To involve students in helping to create and implement school policies and procedures for the benefit of all.

## **Guidelines**

To achieve these aims the following practices will apply :-

- The School Council will meet fortnightly to allow representatives from year group 3 and above the opportunity to raise issues relating to school life.
- The School Council will also act as the eco and fair trade steering group as required.
- It will also be a forum to debate new initiatives relating to whole school policies.
- Each class from junior age pupils and above will nominate one representative. The class representative will be encouraged to feed back to their class in circle time and via HWB. The class representative will also collect agenda items for the next meeting from their class .
- The Chair and Secretary will be Senior pupils from KS4 or sixth form.
- The School Council Chair/Secretary will meet with the Headteacher half termly to inform the SLT of all matters discussed . The minutes will also allow the School Leadership Team (SLT) and all staff to be kept fully informed of all matters discussed

## **Monitoring and Evaluation**

This policy will be monitored by the School Council and School Leadership Team.

## **Detailed Role of the Council**

Our School Council shall function in a consultancy role to SLT and perform such other duties and responsibilities which SLT may from time to time designate.

The School Council when required shall:

1. Work with SLT and give opinion, consistent with school rules, policies and budgets, on policies relating to the curriculum and the learning environment, Eco Schools implementation, Out of Hours Learning and general school amenities and policies (for example uniform, school trips, food menus and charity events)
2. Develop creative ways to fundraise and involve parents in the school (for example as helpers on trips or supporting the school with their vocational and professional skills)
3. Develop ways of encouraging business to be involved in our school, through community projects (for example environment, recycling, anti drugs or anti bullying speakers).
4. Serve as the voice for Tasker Milward pupils within the school and within the community (for example setting up peer mentoring to help students in need).

## **Making Election Speeches**

To be voted on the school council or to position of Head Boy & Head Girl you will need to make a speech to your class group.

It is important that you understand what you will be able to do if you belong to the council and you must share your ideas clearly to the audience.