

Portfield School's responsibilities under GDPR 2018

Portfield School hereby agrees that it will:

- Comply with the requirements of data protection legislation in relation to all personal data supplied to the school. The data collected will only be used for the purpose for which it has been collected and will not be disclosed to any unauthorised person or body.
- Personal data will be processed in accordance with appropriate protocols, Privacy Notice Policy and Data Protection Policy under data protection legislation.
- Portfield School will not disclose information without parents'/ carers consent as to do so would breach confidentiality or any other legal duty.
- Portfield School will ensure learners and their parents/carers are aware of the personal data that is sent to accreditation awarding bodies such as Agored Cymru in order to process learner registrations and achievements.
- The designated Data Protection Lead is Mrs L Harper, Headteacher.

Portfield School

May 2018