

# Ysgol Yr Hendy

Heol Iscoed, Hendy, Pontarddulais, Sir  
Gaerfyrddin, SA4 0XD

Pennaeth / Headteacher:

Mrs Cathryn Jones

Ffôn / Phone: 01792 882940

[admin@hendy.ysgolccc.cymru](mailto:admin@hendy.ysgolccc.cymru)

<https://ysgolyrhendy.org.uk>



Law yn Llaw, Gyda'n Gilydd, Cymaint Mwy



Dear parents/guardians,

We are writing to outline the process we follow at Hendy school when determining whether or not a child has additional learning needs (ALN) and identifying the right support for each child to thrive.

When a query or concern is raised by a parent or a teacher this is referred to our Additional Learning Needs Co-Ordinator (ALNCo), Mrs Rachel Davies. Mrs Davies, or a member of her team, works with the class teacher to understand any needs the child may have and suggests ways it may be possible to support each child. This may be a short term need or something that requires ongoing support, but all strategies have the goal of maximising the opportunity for each child to flourish. The support provided is reviewed and if it is felt that further additional support or a referral to our specialist team in the Local Authority is needed, our ALN panel will meet and discuss each child's progress and the best way forward.

The panel is made up of our headteacher Mrs Jones (who is a former ALNCo), Mr Davies our Deputy Head, Mrs Davies our ALNCo, Mrs Wyatt who works alongside Mrs Davies in our ALN team and our Safeguarding Lead School Governor, Mrs Karen Taylor, who is also a former secondary school Assistant Head and ALNCo. Mrs Taylor has also worked with the Local Authority and Welsh Government in developing the new Additional Learning Needs Code which applies to all learners in Wales, and she brings extensive expertise to our ALN panel. All of our panel are very experienced in the field of Additional Learning Needs and are all able to contribute to the discussion and determine together the best next steps for each child.

An Additional Learning Need is identified when a child or young person requires some form of additional or specialist provision which is additional to or different from what is generally offered to others of the same age. They are deemed to have an ALN where they are unable to access their learning or make progress without this Additional Learning Provision (ALP).



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If our panel decides that a child has an Additional Learning Need, a decision will also be made about the best way to support the child going forward. This may be something we can easily put in place immediately, or may require referral to a specialist adviser in the Local Authority. In either case, parents will be notified of the outcome of the panel meeting and invited to a meeting to look at a draft of an Individual Development Plan (IDP). The IDP outlines the planned support, how and when it will be implemented and most importantly the intended benefit for the child. This is an opportunity for parents and school to work together to consider the best support for each child.

If our panel decides that a child does not have an Additional Learning Need at present, parents will again be notified, but it is important to remember that we support all of our children in the ways best suited to them and this will continue even though an IDP or ALP is not necessary at this point. We will continue to monitor progress and intervene when appropriate. Ongoing communication between home and school remains a priority to ensure every child is supported to reach their potential.

Should you have any questions regarding our process, please contact Mrs Rachel Davies or Mrs Claire Wyatt on 01792 882940 or by email via the school office.



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